

## MEMORANDUM

TO: School Personnel

FROM: Jimmy J. Gianato, Director  
WV Division of Homeland Security and Emergency Management

SUBJECT: Safe School Helpline Information

DATE: August 12, 2011

The West Virginia Safe Schools Helpline is entering its' tenth year of operation with the upcoming 2011-2012 school year. The helpline was established in the spring of 2001 and is operational 365 days a year.

The Safe Schools Helpline (1-866-SAFEWVA or 1-866-723-3982) is a free of charge service to all West Virginia residents and provides callers with access to a live operator 24 hours a day – 7 days a week.

Please complete and return the attached form(s) indicating who is authorized to receive Safe Schools Reports for your county and **if reports are to be sent to your office only and/or the school (s) involved**. If a report is received by the helpline concerning your county office, it will be forwarded to the State Superintendent of Schools' Office. **If reports are to be sent to the County and an individual School please remember to send a list and contact information for each school.**

Please be assured any after-hours contact names and numbers are confidential and for emergency use only.

The helpline advises callers to contact local 911 centers for incidents requiring immediate emergency response from law enforcement, fire service or emergency medical services.

The Division of Homeland Security and Emergency Management will continue our efforts to work toward ensuring a safe, productive school year for students and school personnel.

If you have any questions or comments please contact Laverne Stout, Operations Officer at (304) 558-5380 M-F, 8 a.m. – 4 p.m.

JJG:lms